

# BOARD NOMINATION FORM



## NOMINATION PROCESS

In order to join the BNT board, a member must be nominated by another member of the company. You are able to self-nominate if you are a current member.

To nominate, send this completed form by post or email to Ballarat National Theatre by the due date.

You will need to attend the Annual General Meeting (AGM) on the set date.

Board terms are two years from the date of election so if you are elected to the board, you will not have to re-nominate for two years.

If enough candidates are nominated, then during the AGM we will run an election. You will be invited to introduce yourself to the members in attendance so they can consider voting for you. highlighting your skills, not just in theatre but in other professional positions that may help run the company, should be done at this time.

If there are more positions on the board available than nomination submissions then nominees are automatically elected to a board position and will be announced without any need for an election.

After the AGM, the new board will discuss when their first meeting for the year will be to assign roles and set meeting dates for the year.

## BOARD RESPONSIBILITIES

The Board is responsible for the overall planning and running of the company and managing the productions undertaken by the company.

Only Ballarat National Theatre (BNT) members can be nominated and elected to the Board.

To be active on the Board, you need to be prepared to be part of the ongoing well-being and success of the theatre company. Board members are expected to actively participate in various activities as set out below:

- At least nine (9) of the twelve (12) yearly Board Meetings.
- The annual Planning Meeting and Annual General Meeting.
- At least one of the Working Groups
- Pre-production and production tasks
- Organisational management
- Front of House duties

**NOMINATIONS CLOSE FEBRUARY 8 AT 11:59PM**

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## NOMINATION INFORMATION

I, (name of **nominator**), \_\_\_\_\_  
being a current financial member of Ballarat National Theatre Inc. hereby nominate

(name of **nominee**) \_\_\_\_\_

for the following position on the Ballarat National Theatre Board:

☐ President    ☐ Vice President    ☐ Secretary    ☐ Treasurer    ☐ Ordinary Board Member

I (name of **nominee**) \_\_\_\_\_  
being a current financial member of Ballarat National Theatre Inc., understand the responsibilities and duties of being an elected member of the Ballarat National Theatre Board and accept the nomination.

SIGNED: \_\_\_\_\_ NOMINEE

SIGNED: \_\_\_\_\_ NOMINATOR

DATED: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

## NOMINEE INFORMATION

NAME \_\_\_\_\_

PHONE NO \_\_\_\_\_

EMAIL \_\_\_\_\_

POSTAL ADDRESS \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NB: Nominations to be in the hands of the secretary by 11:59pm Sunday 8th February 2026. Nominees will be invited to introduce themselves to the AGM if an election is required.